

Central Texas College: Associate of Applied Science in Business Management
**ODUGlobal (Old Dominion University): B.S. in Occupational & Technical Studies,
 Training Specialist major**

2026-2030 Transfer Agreement Guide

Complete at Central Texas College				Complete at Old Dominion University		
AAS DEGREE REQUIREMENT				BACHELOR'S DEGREE REQUIREMENT		
CTC Course	Credits	ODU Equivalent Course	Notes	ODU Course	Credits	Notes
HRPO 1311 Human Relations	3	BUSN 1ELE Business Elective	2	ACCT 201 Principals of Financial Accounting	0-3	1,3
ENGL 1301 Composition I	3	ENGL 110C English Composition		ENGL 211C Writing, Rhetoric, and Research	3	1,5
Humanities/Fine Arts Selection	3	Liberal Arts Requirement	1,8	Nature of Science Requirement	4	1,6
BUSI 1301 Business Principles	3	BUSN 110 Introduction to Contemporary Business	2	Humanities Requirement	3-6	1,7
SPCH 1315 Public Speaking, SPCH 1318 Interpersonal Communication, or SPCH 1321 Business and Professional Communication	3	COMM 101R Public Speaking, COMM 112R Intro Interpersonal Comm, or COMM 101R		General Education Elective Requirement	0-3	1,8
MRKG 1311 Principles of Marketing	3	MKTG 311 Marketing Principles and Problems		Upper Division Requirement	6	9
MATH 1324 Mathematics for Business and Social Science	3	MATH 1REQ		STEM 251G Computer Literacy: Communication and Information	3	
BMGT 1327 Principles of Management	3	MGMT 325 Contemporary Organizations and Management		HMSV 339 Interpersonal Relations	3	
BMGT 2370 Management Applications I or BMGT 2388 Internship	3	BUSN 2ELE Business Elective	2	PSYC 201S Introduction to Psychology	3	
Elective: BUSI, MRKG, KINE or COMM	3	General Education Requirement or Elective Credit	1,8	PSYC 303 Industrial/Organization Psychology	3	
BMGT 1325 Office Management	3	GNRL 1ELE General Elective		SEPS 302 Workforce Supervision	3	
ACCT 2301 Principles of Financial Accounting or ACNT 1303 Introduction to Accounting I	3	ACCT 201 Principals of Financial Accounting or BUSN 1ELE Business Elective (ACCT 2301 Recommended)	1,3	SEPS 389 Education & Training for Adults	3	
HRPO 2301 Human Resources Management	3	MGMT 340 Human Resources Management		SEPS 400 Instructional Systems Development	3	
BUSI 2301 Business Law	3	FIN 331 Legal Environment of Business	2	SEPS 402 Instructional Methods in Occupational Studies	4	
ECON 2301 Macroeconomics or ECON 2302 Microeconomics	3	ECON 201S Principles of Macroeconomics or ECON 202S Principles of Microeconomics (Substitution for ECON 200S Requirement)	1,4	SEPS 405 Directed Work Experience	4	
BUSG 2309 Small Business Management/ Entrepreneurship	3	BUSN 2ELE Business Elective	2	SEPS 450 Assessment, Evaluation, and Improvement	3	
ACCT 2302 Principles of Managerial Accounting or ACNT 1304 Introduction to Accounting II	3	ACCT 202 Principles of Managerial Accounting or ACCT 201 Principles of Financial Accounting	1,3	SEPS 481 Career and Professional Development	3	
BCIS 1305 Business Computer Applications, or ITSC 1309	3	ITL 1REQ Impact of Technology, or IT 1ELE Elective		STEM 350 Communication Technology Processes or STEM 351 Communication Technology	3	

Integrated Software Applications I						
BMGT 1301 Supervision	3	BUSN 1ELE Business Elective	2	STEM 365 Safety and OSHA Certification	3	
BMGT 2371 Management Applications II, BMGT 2389 Internship, or BUSG 1371 Entrepreneur and Business Plan Development	3	BUSN 1ELE or 2ELE Business Elective	2	STEM 370T Technology and Society	3	
				Training Electives *Met by CTC AAS Business Management selected courses	0	2
CREDITS PRE-TRANSFER: 60				CREDITS POST-TRANSFER: 60-69		

Numbered Notes:

- **Note 1: Transfer Course Options.** Before enrolling in an CTC lower-level general education course, it is highly advisable that students seek guidance from an ODU enrollment counselor. Courses can be completed at either CTC or at ODU, and/or approved standardized examination (i.e., CLEP, DSST).
- **Note 2: Training Electives.** The noted CTC courses will satisfy all 21 credit hours of technical content (training electives) required for ODU's Training Specialist major.
- **Note 3: Accounting Requirement.** Students should select either CTC's ACCT 2301 or ACNT 1303 to meet ODU's Training Specialist requirement for ACCT 201 Principles of Financial Accounting. Students who do not transfer in equivalent credit for ODU's ACCT 201 will need to complete the course at ODU.
- **Note 4: Economics Requirement.** CTC's ECON 2301 or 2302 are approved substitutions for the ODU Training Specialist requirement ECON 2005 Basic Economics.
- **Note 5: Written Communication Requirement.** ENGL 1302 Composition II at CTC will meet ODU's ENGL 211C Writing, Rhetoric, and Research requirement. Students who do not transfer in equivalent credit for ODU's ENGL 211C will need to complete the course at ODU.
- **Note 6: Nature of Science.** ODU requires 4 credit hours of approved science courses with labs to fulfill the Nature of Science requirement. These courses may be completed at ODU or CTC.
- **Note 7: Humanities Requirement:** Depending upon course selection, students will need to complete 3-6 credit hours in ODU lower-division Humanities. This may be completed at CTC or ODU.
- **Note 8: General Education Elective Requirement.** Depending upon course selection students could need to complete 3 additional credit hours in ODU lower-division general education areas of Human Behavior, Nature of Science, Literature, Human Creativity, Philosophy and Ethics, Interpreting the Past, Language and Culture, Mathematical Skills, and Oral Communication. Courses may be taken at CTC or ODU.
- **Note 9: Upper Division General Education.** Complete 6 credits of approved upper division (300/400 level) courses to meet the Upper-Division General Education requirement.

General Notes:

- Completion of this transfer agreement guide alone does not guarantee admission to Old Dominion University. This guide is for advising and planning purposes only. Degree requirements are subject to change. Students should work with their ODU enrollment counselor or academic advisor to confirm transferability.
- Lower-Division General Education waiver and course substitutions are not automatic upon enrollment to ODU. Students must notify their ODU academic advisor for these to be processed upon verification.
- Grade of C or higher is required to receive transfer course credit.
- A minimum of 120 credit hours is required for graduation. Students must earn a minimum of 30 credits at Old Dominion University to be eligible for a degree.
- Course requirements listed in this agreement are based on the 2026-2027 catalogs for each institution and are valid until 2030, unless annual catalog curriculum changes or an updated agreement guide is created.
- **Military Credit.** Your military training and experience may be worth college credit at ODU, potentially helping you save time and money toward your degree. **Find out how your military experience could translate into college credit through ODU's military pathways:** [ODUGlobal Military Pathways](#)
- Complete the Letter of Intent (LOI) to gain access to exclusive benefits, including pre-advising, coaching, and a waived application fee. Submit the LOI at <https://online.odu.edu/transfer-intent>.